

**Regulation & Policy Committee Meeting**  
**Richmond, VA**  
**August 6, 2009**  
**3:00 p.m.**

**Members Present:**

Jennie Collins, Chair  
 Jim Chandler  
 Ed Rhodes  
 Greg Woods  
 David Hoback  
 Karen Wagner

**Members Absent:**

Jason Campbell  
 Gary Critzer  
 James Gray  
 Mike Staples  
 Anthony Wilson

**Staff:**

Michael Berg  
 Warren Short  
 Greg Neiman  
 Chad Blosser  
 Marybeth Mizell  
 Marian Hunter  
 Tim Perkins  
 Amanda Davis  
 Gary Brown  
 Scott Winston  
 Dennis Molnar

**Others:**

Melissa Doak  
 Pokey Harris  
 Randy Abernathy  
 Gary Samuel  
 Mark Chase  
 Tina Skinner  
 Jeff Meyer  
 David Barrick  
 Carol Lee Fischer-Strickler  
 Bruce W Edwards  
 Byron Andrews

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<b>Call to Order</b>	Meeting called to order at 3:02pm	
<b>Welcome &amp; Introductions</b>		
<b>Approval of draft minutes dated May 14, 2009</b>	Accepted and Approved	
<b>Update</b>	<p>Status of EMS proposed 12 VAC 5-66 – Durable DNR regulations are at the Governors office awaiting his signature before we can move forward with the public comment period.</p> <p>Laws changed July 1<sup>st</sup>, so that Nurse practitioner's now are allowed to sign a DNR order. Physician, Nurse Practitioner but there has been no information shared yet whether or a PA has that right yet. Also only the person who signed the document is the one that can withdraw the document.</p> <p>12 VAC5-31 Emergency Medical Services draft proposed regulations –in the Secretary's office , believed to have 14 days to sign those and then it will go to the Governor's office for his signature and then proceed with the public comment period. We have received notification from the Department of</p>	<b>Staff will generate notification for the EMS system of the DDNR changes</b>

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	<p>Planning and Budget that any regulatory actions requiring the signature of the Governor probably will not occur until after that new administration is set.</p> <p>Informational Sessions/Public Hearings - We conducted a whirl wind of informational sessions and only actually had one issue that required involvement with one of the State Senators resolved to everybody's satisfaction. One more scheduled Sept 10<sup>th</sup> in the Northern Virginia Region, Fairfax Fire station 3 then in Loudoun that evening. Otherwise there are no further informational sessions scheduled.</p>	<p><b>Staff will continue to offer Informational Sessions as requested and as the budget allows.</b></p>
<b>Special Presentation</b>	<p>Melissa Doak - Code Language may or may not be reflective of the current EMS regulations. Some may require simple wording changes &amp; others could cause problems if someone raised a flag. Discussion determined that the FLAP Committee should handle these types of changes.</p>	<p><b>Presentation to be forwarded to the FL&amp;P Committee for additional activity.</b></p>
<b>Unfinished Business</b>	<p>Agencies need to develop Policies /record checks/training/remediation – Templates</p> <p>Drug and Substance Abuse</p> <p>Driving Programs</p> <p>Other</p>	<p><b>Staff still collecting various agencies procedures to use resources for developing the templates at a future work session.</b></p>
<b>New Business</b>	<p>I. Review the Mission Statement; make recommendations on whether the title actually reflects the committee's duties- Regulatory process is all this committee has EVER worked on!</p> <p>“THE REGULATION AND POLICY COMMITTEE WILL REVIEW AND RECOMMEND POLICY’S AND REGULATIONS RELATED TO EMS. REVIEW AND ACCESS STATE AND FEDERAL LEGISLATION AND INFORM THE ADVISORY BOARD OF ANY POTENTIAL IMPACT ON EMERGENCY MEDICAL SERVICES SYSTEM IN VIRGINIA. REVIEW AND EVALUATE DATA COLLECTION EFFORTS AFFECTING THE ORGANIZATION, ADMINISTRATION AND MANAGEMENT OF THE EMS SYSTEM.”</p> <p>Discussion determined that this committee should continue as a standing committee working on ongoing Regulatory issues.</p> <p>NEW MISSION STATEMENT – Draft to be reviewed</p> <p>“THE RULES AND REGULATION COMMITTEE IS CHARGED TO INSURE THE SYSTEMS REGULATIONS ARE REFLECTIVE OF THE NEEDS AND OPERATIONS OF THE EMS AGENCIES AND TO AID IN INSURING THERE IS QUALITY SERVICE DELIVERY WITHIN THE COMMONWEALTH . THIS IS ACCOMPLISHED BY ENVIRONMENTAL MONITORING AND COLLECTING INPUT RELATED TO THE RULES AND REGULATIONS. THE COMMITTEE WILL ALSO BE RESPONSIBLE FOR (inaudible) ANY REGULATIONS AS A RESULT OF COMPUTER BIASED LEGISLATION AND OR CODE CHANGES BOTH AT THE</p>	<p><b>Committee Chair will forward revised mission statement and SWOT analysis to Advisory Board member responsible for project.</b></p>

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	<p>FEDERAL AND STATE LEVEL.</p> <p>Draft of info to be sent out to individuals for recommendations</p> <p>New Title of Committee to be determined once the Mission Statement is completed.</p> <p>II. State Plan is to be revised every 3 years due in 2010.</p> <p>State EMS Advisory Board Committee Planning Template</p> <p>SWOT Analysis of current plan – discussion</p> <p>Template determined by Tim Perkins and sent to all committee’s by Randy Abernathy</p> <p>1. Develop a critical Mission – which is what we just worked on.</p> <p>2. Commitment and values of the committee members and stake holders</p> <ul style="list-style-type: none"> <li>High quality patient care</li> <li>Safe Operations</li> <li>Comprehensive approach</li> <li>Efficiency in operations</li> <li>Fair representation</li> <li>View of pertinent literature</li> </ul> <p>Discussion –</p> <p><b><i>Quality of Service, consistency of service delivery, establish baseline of service delivery model and collaborate with other committee’s and stake holders.</i></b></p> <p>3. The vision for the Future – next 12 to 18 months</p> <p>Public hearings for the revised Rules and Regulations, review input from public hearings, develop templates related to the rules and regulations. Revise our mission statement, SWOT Analysis.</p> <p>Discussion –</p> <p><b><i>Respond to legislative changes as they pertain to EMS services and impact rules and regulations.</i></b></p> <p>4. Critical existing strengths and weaknesses</p>	

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	<p>Discussion –</p> <p><u>Strength</u></p> <p><i>Multi disciplinary committee membership</i>  <i>System Diversity</i>  <i>Expertise of committee members</i>  <i>Strength and Participation of EMS community</i>  <i>Adaptable to Dynamic environment</i>  <i>The Dynamics of the system creates flexibility and responsibility</i></p> <p><u>Weakness</u></p> <p><i>Individuals with Independent Agendas who want to work outside the system</i>  <i>Funding</i>  <i>Dynamic Environment – (more of a threat</i>  <i>Bureaucracy, length &amp; time of regulatory Process</i>  <i>Inconsistent Bureaucratic process</i></p> <p>5. Actions Strategies based on desired characteristics of committee vision.</p> <p><i>Receive input, evaluate, then recommend and promulgate.</i></p> <p>Other New Business – nothing</p>	
<b>Next Meeting &amp; Work Session</b>	Nov 11 <sup>th</sup> @ 10:00 location TBD	<b>Staff to poll committee members to determine lodging needs for scheduled meeting.</b>
<b>Adjournment</b>	Meeting adjourned at 4:50 p.m.	